



Office of the Dean

College of Education and Human Ecology
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May 3, 2007

Dear Chairs and Directors,

This letter is to confirm decisions related to fee authorizations. These decisions were made in recent administrative team meetings. Please communicate this information to your respective graduate study committee chairs.

1. College supported fee authorizations will be limited to graduate students who score 500 or above on the primary sections (verbal/quantitative) of the Graduate Record Examinations. Requests to extend fee authorizations to students with scores below 500 on any section of the GRE will require a written request for exemption. Such requests will be reviewed and approved by the Dean.
2. College supported fee authorizations will be limited to graduate students who have accumulated less than 260 credit hours. Requests to extend fee authorizations to students with over 260 credit hours will require a written request for exemption. Such requests will be reviewed and approved by the Dean.

The Dean's Office will track exceptions and will consider a wide range of extenuating circumstances as exception requests are reviewed. Academic units may use their own funds to provide fee authorizations for students who do not qualify for college supported fee authorizations.

These restrictions apply to the allocation of central funds for fee authorizations from general funds and research. Central support of fee authorizations for students on externally supported research will be limited to projects that are recovering full indirect costs. Exceptions may be granted, but will be very limited.

Given that we have already made offers to graduate students, it is important that we honor these offers regardless of GRE scores or credit hours accumulated. Consequently, if you have accepted students and made offers, please document these offers and exceptions for these students will be granted.

Given these constraints, I am approving fee authorizations at the FY07 budgeted amount (not head count). If budgets allow, we will make budget adjustments to compensate for FY08 tuition increases.

Sincerely,

A handwritten signature in cursive script that reads "David".

David W. Andrews
Dean

DWA/lg

c: Administrative Team