

TOPIC/ACTION	POLICY REFERENCE
<p>1. Restricted Purchases Removal of restricted purchases listing to accommodate approver’s discretion of reasonable and necessary.</p>	<p>Before (Purchasing Card Policy Section VIII, pg 4) ---</p> <ul style="list-style-type: none"> ● Advertising (except classified ads under \$1,000) ● Cash advances or ATMs ● Gas cylinders ● Gasoline (except rental vehicles) ● Guns, weapons, ammunition and explosives ● -Et al--- <p>After --- combined policy provides no specific restriction listing, although applicable purchasing polices are still in effect.</p>
<p>2. MCC Restrictions for Travel Cards Removal of specific commodity restrictions for the Travel Cards – previously limited to air, hotel and car rental; change will permit other necessary travel expenses.</p>	<p>Before (Travel/GET Card Policy Section II, pg 1) --- “Used for airfare, lodging, hotel parking and allowable/documented/itemized business expenses charged to the hotel; and rental car services (through contracted agencies).”</p> <p>After --- combined policy provides no specific MCC restriction for Travel Card</p>
<p>3. Guest Travel Expenses Removal of restriction preventing purchase of guest travel expenses on the Purchasing Card.</p>	<p>Before (Purchasing Card Policy Section II, A, 4, pg 2) --- “Guest travel expenses must not be charged to the purchasing card.”</p> <p>After --- combined policy provides no restriction for guest travel expenses</p>
<p>4. eRequest Incorporate use of eRequest form as an alternative to the Transaction Form (as applicable).</p>	<p>Before --- did not exist in previous policies</p> <p>After --- eRequest referenced anywhere the applicable transaction form is noted.</p>
<p>5. OSP – GET Card Office of Sponsored Programs is permitting use of the GET Card in lieu of cash advance option through travel.</p>	<p>Before --- did not exist in previous policies</p> <p>After (PCard Policy Section II, Card Type Options & Use Table, (pg 1) --- “May be used for purchases on sponsored programs.” Default chartfield associated with GET Card must be a University chartfield and then allowable expenses may be reallocated to OSP projects.</p>