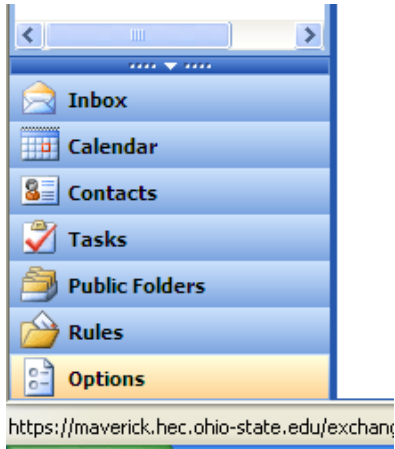


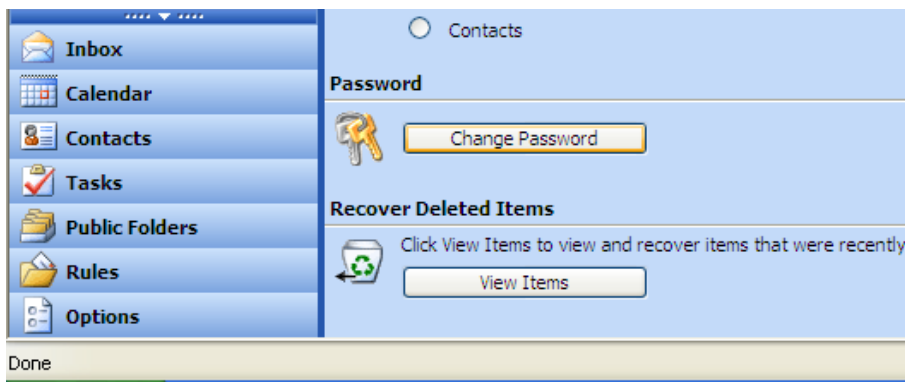
EHE Password Change via Webmail

1. Open Webmail (<https://maverick.hec.ohio-state.edu/exchange/>)

2. Click: Options



3. Click: Change Password



4. Log in using: **hec**\username & your current password

NOT FOR USE WITH MAC



5. Type in your old password and a new password and click OK
 - a. **Note: Your new password must be at least 8 characters long and contain 3 of the following: Capital Letter, Lowercase Letter, Symbol, and/or Number.**



NOT FOR USE WITH MAC