

**Education Specialist (Ed.S.) and Doctor of Philosophy (Ph.D.) Sub-Plans (Specializations):**

- Adolescent, Post-Secondary, & Community Literacies (APCL)
- Foreign, Second, & Multilingual Language Education (FSMLE)
- Language, Education, and Society (LES)
- Literature for Children and Young Adults (LCYA)
- Multicultural & Equity Studies in Education (MESE)
- Reading & Literacy in Early & Middle Childhood (RLEMC)
- Science, Technology, Engineering, & Mathematics (STEM)



**APPLICATION DEADLINE (Domestic & International Applicants)**

- **November 15<sup>th</sup> for Autumn Semester Admission**

**APPLICATION PROCESS (Only for first-time applicants to the Graduate School; others see reverse)**

1. **Online Graduate School Application:** Create an account through [http://gradadmissions.osu.edu/grad\\_apply.html](http://gradadmissions.osu.edu/grad_apply.html). Be sure to choose "Teaching and Learning – Ph.D." as the "Academic Program/Plan" and one of the specializations above for the "Sub Plan" in the "Program Data" tab of the application.

2. **Transcripts:** Submit transcripts from each college or university attended other than OSU either to one of the addresses below OR submit electronically by uploading the documents to the online application. Include English translation of any foreign documents. Please **do not** send transcripts to the Department of Teaching & Learning.

**Mailing Address for Domestic & International Applicants:**

The Ohio State University  
Office of Graduate & Professional Admissions  
PO BOX 182004  
Columbus, OH 43218-2004

**Express Mailing Address:**

Office of Graduate & Professional Admissions  
Sixth Floor, Student Academic Services Building  
281 West Lane Ave.  
Columbus, OH 43210-1132

3. **GRE (General Test):** Required for all Ed.S. and Ph.D. applicants regardless of undergraduate/graduate GPA. The university will only consider scores official when reported electronically by ETS. Although there is not a minimum requirement, the following scores are considered competitive: Verbal = 150 or above, Quantitative = 150 or above, & Writing = 4.0 or above.
4. **English Proficiency Test Score Requirements (International Applicants only):** 550 on the Paper-Based TOEFL, 79 on the Internet-Based TOEFL, 82 on the MELAB, or 7 on IELTS. The university will only consider scores official when reported electronically by ETS. This is not a requirement for applicants who have or will have a bachelor's or higher degree from a country where English is the native language.
5. **Statement of Intent:** Please submit electronically as a document attachment to the online application. Must be typed, double-spaced, and no longer than 4 pages. The guidelines are highlighted below:
  - Intended Area of Study and Semester/Year of Enrollment
  - Autobiographical Information
  - Possible Research Interests
  - Educational & Professional Goals
  - To be considered for a Fellowship (University or Enrichment), please include a statement within the first paragraph of your document. For eligibility requirements, see the "FINANCIAL AID" section on the reverse side.
6. **Resume:** Please submit electronically as a document attachment to the online application. Must be typed and no longer than 2 pages. The guidelines are highlighted below:
  - Academic Background (degrees received/institutions attended)
  - Academic Accomplishments (scholarships, fellowships, awards, etc.)
  - Professional Experiences
  - Other Involvement, Service, Work experiences

**APPLICATION PROCESS Continued**

7. **Letters of Recommendation:** Three letters are required. We prefer at least two academic letters of recommendation. In the "References" section on the "Final Steps/Submit" tab of the application, please request to have the letters submitted electronically by choosing "Yes" for the "Use Online Reference Form" option for each recommender. Each recommender will then receive an email with instructions once you complete and submit the application. Each recommender's electronic letter submission will include the Graduate School Reference Form.
  
8. **Academic Writing Sample:** Please submit electronically as a document attachment to the online application. Please do not submit lengthy theses or publications.

## **FINANCIAL AID**

All Graduate School fellowships provide a monthly stipend, academic tuition and fees, and a subsidy of 85% of the student health insurance premiums. These fellowships are nonrenewable and may not be deferred.

**University Fellowship:** Tenure: 12 consecutive months; Monthly Stipend: \$1,435; Open to domestic & international students

**Graduate Enrichment Fellowship:** To recruit individuals who will bring diversity (broadly defined) to the Graduate School; Tenure: 12 consecutive months; Monthly Stipend: \$1,435; Open to domestic students only

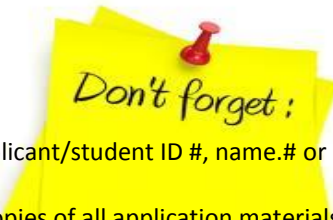
### **Eligibility Requirements:**

- 1) Cumulative undergraduate GPA of 3.6 on 4.0 scale
- 2) GRE: 75<sup>th</sup> percentile average on GRE Verbal and Quantitative; 4.0 on Analytical Writing or GMAT: 75<sup>th</sup> percentile total score

### **Eligibility Requirements:**

- 1) Cumulative undergraduate GPA of 3.1 on 4.0 scale
- 2) GRE: 40<sup>th</sup> percentile average on GRE Verbal and Quantitative; 3.5 on Analytical Writing or GMAT: 40<sup>th</sup> percentile total score

- ✓ **For more information on this and other Graduate School Fellowships:** <http://www.gradsch.ohio-state.edu/graduate-school-fellowships-for-first-year-graduate-students.html>
- ✓ **EHE Scholarships:** <http://ehe.osu.edu/scholarships/information/>
- ✓ **T&L Graduate Associate Positions:** <http://ehe.osu.edu/downloads/teaching-and-learning/resources/ga-application.pdf>



- ✓ Include your name AND your applicant/student ID #, name.# or birth date on every page of the Statement of Intent and Writing Sample.
- ✓ Applicants are advised to keep copies of all application materials submitted to OSU for their own records.
- ✓ If you are **currently or have been previously enrolled as an OSU graduate student (this does not include Graduate Non-Degree)**, please refer to the process below in order to apply to transfer to T&L. **The application process described on the first page of this checklist is only for first-time applicants to the Graduate School.**

## **TRANSFER APPLICATION PROCESS**

- ✓ **Request for Transfer of Graduate Program Form:** After completing Section 1 and obtaining the signature of the Graduate Studies Chair of your previous or current department, the form should be submitted to the Graduate School in 247 University Hall. The form can be found in the following link: <http://www.gradsch.ohio-state.edu/Depo/PDF/TransferGradProgram.pdf>.
- ✓ **T&L Transfer Application Packet:** This can be picked up from T&L Office of Academic Services Office. The packet includes the T&L Transfer Application, a request to your current or previous department to send a copy of your student file, and two reference forms.
- ✓ **Statement of Intent:** Please follow the same guidelines as first-time applicants to the Graduate School.
- ✓ **Resume:** Please follow the same guidelines as first-time applicants to the Graduate School.
- ✓ **Letters of Recommendation:** Two are required; the reference forms included in the T&L Transfer Application must be attached to each letter.

**Hard copies of items 2-8 must be submitted to:  
T&L Office of Academic Services, 227 Arps Hall, 1945 N. High St., Columbus, OH 43210**