



School of Teaching & Learning Graduate Application Checklist

Your application can be evaluated for admission once the Ohio State University (OSU) offices below have received the appropriate items. It is recommended to begin the process by applying online. In about one week after the online application is submitted, you may check the status of your application online in your Student Center through Buckeye Link. Please note that **you will not be able to check your application status until you have submitted the Online Graduate School Application.**

Submit directly to the **GRADUATE ADMISSIONS OFFICE (614-292-9444):**

For Domestic Applicants, send materials to:

**Graduate Admissions Office
The Ohio State University
P.O. Box 182004
Columbus, OH 43218-2004**

For International Applicants, send materials to:

**Graduate Admissions Office
The Ohio State University
P.O. Box 182083
Columbus, OH 43218-2083**

- 1. Submit **Online Graduate School Application** at <http://www.gradapply.osu.edu> (scroll down and click on "All Other Graduate Programs"). Requires online payment of nonrefundable application fee (\$40.00 domestic & \$50.00 international).
- 2. Send one (1) official transcript or record of marks for each college or university attended, **other than OSU**. Include English translation of any foreign documents.
- 3. Official GRE scores (General Test), **if required**. As a reminder, scores can take 4-6 weeks to be reported electronically.
- 4. Official TOEFL (min. score of 550 on PBT, 213 on CBT or 79 iBT), MELAB (min. 82), or IELTS (min. 7) scores. These are required for an applicant from another country where the native language is not English, unless a bachelor's or higher degree was earned in a country where English is the native language.

Submit directly to the **SCHOOL OF TEACHING AND LEARNING:**

**227 Arps Hall
1945 North High Street
Columbus, OH 43210-1172
(614) 292-2332; Fax (614) 292-7695**

- 1. One (1) official transcript or record of marks for each college- or university-level school attended, **other than OSU**. Please include English translation of any foreign documents.
- 2. Send official ACFTL OPI & WPT scores by April 1st **if applying to Foreign & Second Language M.Ed.**
- 3. Any other items required by the Graduate Program:
____ Pre-Requisite Completion Plan (M.Ed.) ____ Academic Writing Sample (Ph.D.)

To be submitted ELECTRONICALLY with your **ONLINE GRADUATE SCHOOL APPLICATION:**

****Materials submitted in paper form for 2012 admissions will still be accepted, therefore electronic submissions of these items will not be necessary.****

- 1. A statement of intent (see back of this document for statement guidelines).
- 2. A Resume or C.V. There is a two-page limit for being considered for the Graduate School Fellowship.
- 3. Three letters of recommendation – must be submitted electronically through the process outlined on page 5 of the Graduate School Online Application. Please remember to click "Yes" to include the online reference forms. At least one letter should be academic. A fourth letter is required for being considered for the Graduate School Fellowship.

****Note: Applicants should contact the School of Teaching & Learning or visit the website for specific program information or admission requirements****

Statement of Intent Guidelines (2-4 pages, typed, double-spaced)

Suggested outline for Statement of Intent for applicants ***not seeking*** initial teacher licensure (M.A., Ed.S., & Ph.D.):

1. Semester/Year of intended enrollment
2. Intended area of study
3. Autobiographical statement
4. Educational and professional goals

Suggested outline for Statement of Intent for those applicants ***seeking*** teacher licensure (M.Ed.):

1. Semester/Year of intended enrollment and licensure area/specialization(s)
2. What contributions do you want to make as a teacher?
3. What experiences have you had with children/adolescents and what did you learn from those experiences?
4. Discuss a current issue in education that is important to you as a future teacher.

Online Graduate School Application

Under "Program/Plan Choice", the application requests for the program/department, specialization and sub-plan of interest. The School of Teaching and Learning (T&L) offers the specializations listed below.

Program/Department: Education: Teaching and Learning – M.Ed., M.A., Ed.S., or Ph.D. (choose the degree)

MASTERS OF EDUCATION (M.Ed.) Sub-Plans

Drama Education (K-12 licensure)**
Early Childhood Education (preK-3rd licensure)*
English Education (7-12 licensure)**
Foreign and Second Language Education (K-12 licensure)**
Hearing Impairments (K-12 licensure)**
Mathematics Education (7-12 licensure)*
Middle Childhood Education (4-9 licensure)*
Science Education (7-12 licensure)*
Social Studies and Global Education (7-12 licensure)*
Technology (Vocational/Industrial) Education (4-12 licensure)*
Visual Impairments (K-12 Licensure)**

EDUCATION SPECIALIST (Ed.S.) Sub-Plans (Specializations):

Language and Literacy (includes Reading & Writing Education)**
Literature for Children & Young Adults**
Mathematics Education**
Science Education**
Multicultural Education and Diversity/Equity Studies**
Social Studies & Global Education**
Inclusive Education**
Early Childhood Education**
Foreign & Second Language Education**
Integrated Teaching & Learning**

MASTER OF ARTS (M.A.) Sub-Plans (Areas of Foci)

Children's and Young Adult Literature**
Drama and Arts Education**
Early and Middle Childhood Education**
Engineering and Technology Education*
English Education & Adolescent Literacies**
Foreign and Second Language (includes TESOL)**
Inclusive Education**
Mathematics Education*
Multicultural Education**
Reading Education**
Sensory Impairments**
Science Education*
Social Studies & Global Education*

DOCTOR OF PHILOSOPHY (Ph.D.) Sub-Plans (Areas of Study)

Adolescent, Post Secondary, & Community Literacies*
Foreign, Second, and Multicultural Language Education*
Literature for Children and Young Adults*
Language, Education, and Society*
Math Education*
Multicultural & Equity Studies in Education*
Rethinking Early Childhood & Elementary Education*
Reading & Literacy in Early & Middle Childhood*
Science Education*
Social Education & Global Education*
Technology Education*

*** GRE Required regardless of GPA, **GRE required if Cumulative GPA is below 3.0**

IMPORTANT REMINDERS

- If you have already been admitted to the Graduate School and enrolled as a Graduate Student here at OSU (this does not include Graduate Non-Degree), please contact our office at (614) 292-2332 for information about applying to our program. The application process described in this checklist is only for new Graduate School applicants.
- Remember to include your name AND your applicant number, name.# or birth date on every page of your Statement of Intent.
- Remember to send your transcripts (other than OSU) to **BOTH** the Graduate Admissions Office and The School of Teaching & Learning Office of Academic Services.
- Applicants are advised to keep copies of all application materials submitted to OSU for their own records.
- The M.Ed. leads to initial teacher licensure while the M.A. **DOES NOT**.