

SCHOOL OF TEACHING AND LEARNING  
APPLICATION FOR MASTER'S EXAMINATION ALTERNATIVE

Master's students in the School of Teaching and Learning may take the Master's exam on the School-proctored date or on an alternative date or use an approved alternative format. Students who plan to take the exam on an alternative date or using an alternative format must complete this form and submit it with their Application to Graduate to 227 Arps Hall by the second Friday of the quarter prior to the quarter of graduation. M.A. students must have their faculty advisors sign the form to indicate approval for the chosen alternative before submitting the form.

Student's Name \_\_\_\_\_ User Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Phone # \_\_\_\_\_

Qtr/Yr of Graduation: \_\_\_\_\_ Degree: \_\_\_M.A. \_\_\_M.Ed. Section: \_\_\_ITL \_\_\_LLC \_\_\_MSAT

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M.Ed. Students Complete This Section Only

\_\_\_ I will take the Master's Exam on the following alternative date: \_\_\_\_\_ and time : \_\_\_\_\_

Name of Proctor: \_\_\_\_\_ \_\_\_ On computer \_\_\_ Longhand

OR

\_\_\_ I will complete an alternative format for the Master's Exam.

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M.A. Students Complete This Section Only

\_\_\_ I will take the Master's Exam on the following alternative date: \_\_\_\_\_ and time: \_\_\_\_\_

Name of Proctor: \_\_\_\_\_ \_\_\_ On computer \_\_\_ Longhand

OR

\_\_\_ I will complete the following alternative format:

ITL

LLC

MSAT

\_\_\_ Paper option

\_\_\_ Portfolio option

\_\_\_ Paper option

\_\_\_ Field/Practice option

\_\_\_ Take home exam plus  
two-hour exam option

\_\_\_ Two-hour exam plus  
oral exam option

\_\_\_ Portfolio option

Approved: \_\_\_\_\_

Faculty Advisor's Signature

Date

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Master's Examination Report forms will be sent directly to the faculty advisor. The deadline for returning the completed report forms to 227 Arps Hall is the same for all exams, regardless of method. A list of the published deadlines for each quarter is available in 227 Arps.

**SCHOOL OF TEACHING AND LEARNING  
MASTER'S DEGREE GRADUATION CHECKLIST**

Check off below that you have completed all steps in the graduation process and return this form along with your **Application to Graduate** to 227 Arps Hall **by the second Friday of the quarter prior to graduation.**

Name \_\_\_\_\_ User Name \_\_\_\_\_

***M.A. students:***

\_\_\_\_\_ I have submitted an approved M.A. Requirements Checklist and Program Sheet to 227 Arps Hall.

\_\_\_\_\_ I am not following my original program sheet, but I have submitted a revised program sheet signed by my faculty advisor or a letter from my advisor approving all changes.

***LLC or MSAT M.Ed. students:***

\_\_\_\_\_ I have submitted an approved Content Evaluation Form to 227 Arps Hall.

***All students:***

\_\_\_\_\_ I have met with my faculty adviser to review all degree requirements.

\_\_\_\_\_ My faculty advisor has approved the transfer of appropriate **graduate** credit from another institution, from another master's program at OSU, and/or up to 10 hours of OSU graduate nondegree credit, and I have submitted the respective forms to 227 Arps Hall.

\_\_\_\_\_ I will enroll for the following **graduate** credit hours (3 hours minimum) during the quarter of graduation:

\_\_\_\_\_

\_\_\_\_\_ I plan to submit a thesis during my final quarter.

***OR***

\_\_\_\_\_ I plan to complete the comprehensive exam on the School-proctored date during my final quarter.

***OR***

\_\_\_\_\_ I plan to complete the comprehensive exam on an alternative date or with an alternative format ***and I have completed the application on the back of this form.***

\_\_\_\_\_ I have contacted my second reader and he/she has agreed to evaluate my exam as indicated by their signature below:

\_\_\_\_\_ I will submit my job placement survey prior to graduation (required for M.Ed students only).

\_\_\_\_\_  
Name of second reader

\_\_\_\_\_  
Signature of second reader

\_\_\_\_\_  
Date

(over)