

# School of Educational Policy and Leadership (EPL)

## Application Checklist – Quantitative Research, Evaluation and Measurement

Your application file can be evaluated for admission to the School of Educational Policy and Leadership once the appropriate Ohio State University (OSU) offices have received the items listed below. Application materials must be sent to two different offices: the Graduate Admissions Office and the School of Educational Policy and Leadership. Please see page 2 for information about completing your application.

Send directly to the **GRADUATE ADMISSIONS OFFICE:**

*For Domestic Applicants, send materials*

**To: Graduate Admissions Office  
The Ohio State University  
P.O. Box 182004  
Columbus, OH 43218-2004**

*For International Applicants, send materials*

**To: International Graduate Admissions Office  
The Ohio State University  
P.O. Box 182083  
Columbus, OH 43218- 2083**

**Phone: (614)292-9444; Fax: (614)292-3895**

- 1. Apply online at <http://www.gradadmissions.osu.edu> (applicants new to OSU only)
- 2. The nonrefundable application fee (\$40.00 domestic & \$50.00 international) (applicants new to OSU only)
- 3. One (1) official transcript or record of marks for each college- or university-level school attended, **other than OSU**. Include English translation of any foreign documents.
- 4. Official GRE scores are REQUIRED for both the M.A. and Ph.D. programs in Quantitative Research, Evaluation and Measurement in Education.
- 5. Official TOEFL (minimum score of 550 paper or 213 computer based or 79 internet based test), MELAB (min. 82) or IELTS (min. 7) is required. Scores are required of an applicant from another country where the native language is not English, unless a bachelor's degree or its equivalent was earned in a country where English is the native language

Send directly to the

**SCHOOL OF EDUCATIONAL POLICY AND LEADERSHIP:**

**122 Ramseyer Hall  
29 West Woodruff Ave.  
Columbus, OH 43210-1177  
(614) 688-4007; Fax (614) 292-7900  
<http://ehe.osu.edu/epl/>**

- 1. A statement of intent (see Page 2 for a suggested outline)\*
- 2. One (1) official transcript or record of marks for each college - or university - level school attended, **other than OSU**. Include English translation of any foreign documents.
- 3. Three letters of recommendation written on recommender's official letterhead stationery, accompanied by completed OSU Reference Forms (available online at <http://gradadmissions.osu.edu/> - click on Download Supplemental Application Materials). An electronic option is also available as part of the online application.
- 4. A resume or curriculum vita\*

\*Please submit both a paper copy and send an electronic copy to [edplssgs@osu.edu](mailto:edplssgs@osu.edu).

You are advised to keep a copy of all application materials that you send to OSU. The application and all supporting documents become the property of OSU and may not be returned to the applicant, forwarded to another institution, or duplicated for any purposes other than the OSU application review and admission process. Inactive files are destroyed annually.

## Graduate School Application

The application requests the program/department, program code, specialization, and degree to which you are applying. Listed below are the designations for specializations in each section. Each section offers Master of Arts and Doctoral degrees in each section except as noted. Please use this information to complete your application.

**Program/Department:** School of Educational Policy and Leadership (EPL)

<u>EDU P&amp;L Sections</u>	<u>Specializations</u>	<u>Program Code</u>
Cultural Foundations, Technology and Qualitative Inquiry (Qualitative Inquiry, Curriculum, Instruction, Technology, History, Anthropology, Cultural Studies, Policy Studies, and Multicultural and Comparative Education)		(144)
Educational Administration	Educational Administration (Pre K – 12)	(144)
Educational Psychology & Philosophy of Education	Educational Psychology Philosophy of Education Teacher Education (Ph.D. only)	(144)
Higher Education	Higher Education and Student Affairs	(144)
<b>Quantitative Research, Evaluation and Measurement (QREM)</b>		<b>(144)</b>

### Statement of Intent (1-2 pages, typed, double-spaced)

Suggested outline for Statement of Intent

1. Quarter of intended enrollment
2. Intended specialty area/section
3. Autobiographical statement
4. Educational and professional goals
5. Ph.D. applicants should also discuss research interests and fit with faculty expertise and emphases in the program area.

It is strongly suggested that the applicant send the Statement of Intent and three letters of recommendation to the School of EPL in one envelope, *although each document may be submitted separately*. If the letters of recommendation are to be confidential, each letter should be sealed and the recommender's signature placed across the sealed flap of each envelope.

**Please include the last 4 digits of your social security number (or applicant number) and the month and year of your birth date on all correspondence.**

### **Deadline Dates**

*International Students who want to be considered for fellowships should submit all applications materials, including GRE and TOEFL scores by November 30.* International students should apply early due to the length of time it currently takes to get a student visa.

	<b>MA Applicants</b>	<b>PhD Applicants</b>
Summer Quarter	<b>March 1*</b>	<b>N/A</b>
Autumn Quarter	<b>March 1*</b>	<b>January 1*</b>
Winter Quarter	<b>November 1*</b>	<b>N/A</b>
Spring Quarter	<b>November 1*</b>	<b>N/A</b>

\*All supporting documents must be received within 7 days of the deadline (this includes letters of reference, all official transcripts, official GRE scores and any other examination scores).