



Graduate Student Travel Grants, 2011-2012
School of Educational Policy & Leadership
College of Education and Human Ecology
The Ohio State University

During 2011-2012, EPL is providing twenty-five Graduate Student Travel Grants of up to \$650.00 for EPL graduate students traveling between the dates of October 1, 2011 to August 31, 2012 to present research papers at professional meetings related to their area of study. These grants are intended to:

- Provide a significant professional development experience for graduate students;
- Encourage graduate students to share their research within the academic community;
- Recognize outstanding graduate student scholarship within EPL;
- Facilitate exchange between students, faculty, administration, and the public.

To be eligible, graduate students must:

- be currently enrolled and pursuing a degree in the School of EPL
- be recommended by their academic advisor
- be the primary author or presenter of a paper at a professional meeting. The grant does not fund discussants or respondents.
- agree to acknowledge the support of EPL in a footnote on the conference paper and/or on a title page of their presentation.

Students may receive only one travel grant per academic year, September-August.

To apply, students should submit to Kelly Crawford, the EPL Fiscal Administrator:

1. EPL Student Grant Application
2. A one-page letter addressed to the School Director, stating the title of the paper; the conference details (name, location, dates held, and relationship to area of study); other EPL Graduate Student Professional Travel Grants received in the past; and other financial support being received or available for this presentation;
3. Evidence that the paper is included on the program and that the applicant is both the primary author and the presenter;
4. Current curriculum vitae or resume.

Applicants will be notified via e-mail of acceptance (or denial) of their request for support. Travelers are required to provide original receipts for reimbursement immediately after travel has been completed.

Applicants are also encouraged to apply for the Council of Graduate Students Ray Travel Award for Scholarship and Service to supplement our School's grant. Information is available online at <http://cgs.osu.edu/funding/ray.aspx>

August 18, 2011



School of Educational Policy & Leadership Student Travel Grant Application

Requester Name:

Request Date:

Email Address:

OSU ID:

Home Address:

Program Name:

Conference Name:

Conference Dates:

If you are presenting at the conference, complete the following:

1. Explain role in session (main presenter, moderator, discussant, co-presenter, etc.):

2. List type of session (panel, poster, paper presentation, round table, symposium, etc.):

Anticipated costs (all applicants complete this section):

\$ travel (includes air and ground transport)

\$ lodging

\$ per diem

\$ registration

\$ **Total Costs**

Requester Signature:

Date:

Advisor Signature:

Date:

Business Office Approval:

Date:

Director Approval:

Date: