

# Scheduling Courses Using Buckeye Link and SIS...

How to login and register for classes.pdf - Adobe Reader

File Edit View Document Tools Window Help

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Students - Buckeye Link - The Ohio State University - Windows Internet Explorer

http://buckeyelink.osu.edu/

The Ohio State University www.osu.edu

**Buckeye Link** Ohio State's Online Academic Center

Students Future Students Faculty & Staff Alumni Offices

**Important Dates for Spring Quarter**

- Monday, May 25 Memorial Day-- no classes, Offices closed
- Friday, June 5 Last day of regularly scheduled classes
- June 8-12 Finals week
- June 14 Spring Quarter Commencement

**Notice** IE8 and Ohio

**Students**

Welcome to **Buckeye Link**, your one-stop destination for essential Ohio State resources and services. Visit Buckeye Link to take care of academic business all at one location, without waiting in line or leaving your computer.

- What's new in Buckeye Link

**SIS Student Center**

- Navigating SIS Student Center
- Student Center
- Student Center FAQs
- Student Center Video Tour

**Academics**

- Full Course Bulletin Listings (pdf file) Public Access

**Resources for Students**

**Inside the Classroom**

- Academic Calendar
- Academic Plan
- Carmen
- Colleges and Schools
- Final Exam Schedule
- Graduate School
- Honors and Scholars
- Libraries
- Majors and Programs
- Schedule of Classes (Master Schedule)
- Summer 2009 and Autumn 2009
- Schedule of Classes Help
- Close

Start Windows Live Home... Students - Buckeye L... List Completed Audit... Calendar - Microsoft... Publ... - Micros... 9:48 AM

Login to your buckeye link, SIS Student Center—Student Center

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Web Services Login - The Ohio State University - Windows Internet Explorer

https://webauth.service.ohio-state.edu/shibboleth/HSPshire=https%3A%2F%2Fbuckeyelink.erp.ohio-state.edu%2F

The Ohio State University www.osu.edu

**You've requested a web page which requires a user login.**

**Identify Yourself**

Enter your "name.e"

New Applicants, use your OSUID or the email address you supplied to OSU

Examples: doc.1 or 234567890

**Password or Passcode**

Enter your account password.

BuckeyePass users, enter your Passcode.

**Login**

**OIT Systems Status**

**Need Help?**

Forgot your username or password?  
Call the Support Center at 614-688-HELP (4357)  
[Change your password?](#)  
[Need an OSU internet username?](#)  
[Need a BuckeyePass Token?](#)

**Other questions?**

- [About OSU internet usernames](#)
- [About BuckeyePass Tokens](#)
- [About OSU Web Login](#)
- [Contact Technology Support Center](#)

**IMPORTANT**

For help with password or login issues, contact the OIT support center by dialing 8-HELP (on campus), 614-688-HELP, or [shelp@osu.edu](mailto:shelp@osu.edu).

The Ohio State University will NEVER ask for your password via email, phone, or any other method. If you receive such a message or have replied to one, please report-phish@osu.edu. NEVER reply to any email asking

http://buckeyesecure.osu.edu/ProcessBuckeyePassUser/

Start Welcome to Tabbed B... Web Services Login... Calendar - Microsoft... How to login and Reg... 9:50 AM

Login with the same information you use for your email account.

How to login and register for classes.pdf - Adobe Reader

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Student Center - Windows Internet Explorer

https://buckeyelink.erp.ohio-state.edu/ppshcosub/EMPLOYEEHRMS/USA\_LEARNER\_SERVICES/SSS\_STUDENT\_CEN

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Alison's Student Center

Academics

Enrollment

- My Class Schedule
- Add a Class
- Drop a Class
- Enrollment Verification
- Registrar's Advising Report
- Academic History
- Grades
- PAASWeb

other academic...

Finances

My Account

Financial Aid

Student Health Insurance

SEARCH FOR CLASSES

Holds

To Do List

Enrollment Dates

Advisor

Program Advisor

News and Info

Click on "Add a Class"

start

9:51 AM

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Student Center - Windows Internet Explorer

https://buckeyelink.erp.ohio-state.edu/ppshcosub/EMPLOYEEHRMS/USA\_LEARNER\_SERVICES/SSS\_STUDENT\_CEN

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Alison Louise Baker

my class schedule class search add drop

Add Classes

Select Term

Select a term then click Continue.

Term	Career	Institution
<input type="radio"/> Summer 2009 Quarter	Graduate	The Ohio State University
<input type="radio"/> Summer 2009 Quarter	Undergraduate	The Ohio State University
<input type="radio"/> Autumn 2009 Quarter	Graduate	The Ohio State University
<input type="radio"/> Autumn 2009 Quarter	Undergraduate	The Ohio State University

CONTINUE

My Class Schedule Class Search Add Drop

go to ...

Choose the term you want to schedule for

start

9:52 AM

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Student Center - Windows Internet Explorer

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Help Buckeye Link Map Find people Webmail Search Ohio State

Menu

Search:

My Favorites

Self Service

- Enrollment
- Campus Finances
- Campus Personal Information
- Academic Records
- Transfer Credit
- Student Center
- OSU Study Abroad Application
- Faculty Center
- GradSchool
- Class Search
- Course Catalog Search

Campus Community

- Student Admissions
- Student Orientation
- Records and Enrollment
- OSU Student Records
- Curriculum Management
- Student Financials
- Academic Advising
- Get Up SACR
- Reporting Tools
- People Tools

Alison Louise Baker

my class schedule class search add drop

Add Classes

1. Select classes to add

Put classes in your Shopping Cart and when you are satisfied with your class selections, proceed to step 2 of 3.

Summer 2009 Quarter | Undergraduates | The Ohio State University

Add a class using one of the following:

Search for Classes

Enter Class Nbr

Search for Classes

Summer 2009 Quarter Enrollment Shopping Cart

Your enrollment shopping cart is empty.

My Summer 2009 Quarter Class Schedule

You are not registered for classes in this term.

You can enter the class number if you know it or you can search for the class.

start

9:59 AM

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Student Center - Windows Internet Explorer

https://buckeyelink.ep.ohio-state.edu/jsp/pscsub/EMPLOYEE/HRMS/USA\_LEARNER\_SERVICES.SSS\_STUDENT\_CBV

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When available, click View All Sections to see all sections of the course.

The Ohio State University | Autumn 2009

The following classes match your search criteria Course Subjects: Food Science & Technology. Show Open Classes Only: Yes; Campus: Columbus

Open Closed Wait List

CLOSE START A NEW SEARCH

FDSCTE 101 - Chocolate Science

View All Sections First 1 of 1 Last

Section	Regular	Status	select class
0010-LEC(11207)			
Days & Times	Room	Instructor	Meeting Dates
Tu 3:00PM - 4:45PM	Daraker Food Sci Bldg 0118	Mary Kay Folk	9/23/2009 - 12/4/2009

FDSCTE 170 - Wine and Beer in Western Culture

View All Sections First 1 of 1 Last

Section	Regular	Status	select class
0010-LEC(11208)			
Days & Times	Room	Instructor	Meeting Dates

Click on "select class", to continue adding the course to your schedule.

start

10:00 AM

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Student Center - Windows Internet Explorer

https://buckeyeink.ep.ohio-state.edu/pep/shcsub/EMPLOYEE/HRMS/USA\_LEARNER\_SERVICES.SSS\_STUDENT\_CEN

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my class schedule class search add drop

Add Classes

1. Select classes to add - Enrollment Preferences

Autumn 2009 Quarter | Undergraduate | The Ohio State University

FDSCTE 101 - Chocolate Science

Class Preferences

FDSCTE 101-0010 Lecture Open Wait List  Wait list if class is full

Grading Graded A-E

Units 2.00

Session Regular Academic Session

Career Undergraduate

Enrollment Information

- Undergrad Credit Only (U)

CANCEL NEXT

Section	Component	Days & Times	Location	Instructor	Start/End Date
0010	Lecture	Tu 3:00PM - 4:40PM	Parker Food Sci Bldg 0110	Mary Kay Falk	9/23/2009 - 12/4/2009

My Class Schedule Class Search Add Drop

start

5.2... 4 M... List... Che... Ho... Publ... Desktop 10:00 AM

If the class is full and you would like to waitlist-there is a waitlist box to check.

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Student Center - Windows Internet Explorer

https://buckeyeink.ep.ohio-state.edu/pep/shcsub/EMPLOYEE/HRMS/USA\_LEARNER\_SERVICES.SSS\_STUDENT\_CEN

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Add Classes

1. Select classes to add - Enrollment Preferences

Autumn 2009 Quarter | Undergraduate | The Ohio State University

FDSCTE 101 - Chocolate Science

Class Preferences

FDSCTE 101-0010 Lecture Open Wait List  Wait list if class is full

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My Class Schedule Class Search Add Drop

start

5.2... 4 M... List... Che... Ho... Publ... Desktop 10:01 AM

Click "next" to continue

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Student Center - Windows Internet Explorer

https://buckeyelink.ep.ohio-state.edu/psp/psosub/EMPLOYEE/HRMS/c/SA\_LEARNER\_SERVICES.SSS\_STUDENT\_CEN

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Put classes in your Shopping Cart and when you are satisfied with your class selections, proceed to step 2 of 3.

FDSCTE 101 has been added to your enrollment shopping cart. Add more classes or click Proceed to Step 2 to continue processing your enrollment.

Autumn 2009 Quarter | Undergraduate | The Ohio State University [change terms](#)

Add a class using one of the following:

Search for Classes Search for Classes search

Enter Class Nbr enter

Autumn 2009 Quarter Enrollment Shopping Cart

Open Closed Wait List

Delete	Class	Description	Days/Times	Location	Instructor	Units	Status
	FDSCTE 101-0010 (11202)	Chocolate Science (Lecture)	Tu 3:00PM - 4:48PM	Dorler Food Sci Bldg 0110	M. Folk	2.00	Open

View All Classes in Cart First 1 of 1 Last

PROCEED TO STEP 2 OF 3

My Autumn 2009 Quarter Class Schedule

You are not enrolled for classes in this term.

start Student Services ch... Student Center - W... List Completed Auth... Index - Microsoft OU... How to login and Re... 10:01 AM

Click "Proceed to Step 2 of 3" to continue

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Student Center - Windows Internet Explorer

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my class schedule class search add drop

Add Classes

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Autumn 2009 Quarter | Undergraduate | The Ohio State University

Open Closed Wait List

Class	Description	Days/Times	Location	Instructor	Units	Status
FDSCTE 101-0010 (11202)	Chocolate Science (Lecture)	Tu 3:00PM - 4:48PM	Dorler Food Sci Bldg 0110	M. Folk	2.00	Open

CANCEL PREVIOUS FINISH ENROLLING

My Class Schedule Class Search Add Drop

go to ...

start Student Services ch... Student Center - W... List Completed Auth... Index - Microsoft OU... How to login and Re... 10:01 AM

Click on "Finish Enrolling" to continue

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my class schedule class search add drop

Add Classes

3- View results

View the following status report for enrollment confirmations and errors:

Autumn 2009 Quarter | Undergraduate | The Ohio State University

Success: enrolled Error: unable to add class

Class	Message	Status
FDSCTE 101	Success: This class has been added to your schedule.	✓

MAKE A PAYMENT MY CLASS SCHEDULE

My Class Schedule Class Search Add Drop

go to ...

start student services Cl... Student Center - Wi... List Completed Audit... Inbox - Microsoft CU... How to login and Re... 3:10 PM

Click on "My Class Schedule" to see a confirmed list of your courses.

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my class schedule class search add drop

My Class Schedule

Select Display Option:  List View  Weekly Calendar View

Autumn 2009 Quarter | Undergraduate | The Ohio State University [change term](#)

Class Schedule Filter Options

Show Enrolled Classes  Show Dropped Classes  Show Waitlisted Classes [filter](#)

FDSCTE 101 - Chocolate Science				Status	Units/Grading	Grade	Deadlines
				Enrolled	2.00 Graded A-C		
Class Nbr	Section	Component	Days & Times	Location	Instructor	Start/End Date	
11307	0210	Lecture	TU 3:00PM - 4:15PM	Parlor Pond Se Bldg 0110	Mary Kay Folk	9/22/2009 - 12/4/2009	

My Class Schedule Class Search Add Drop

go to ...

start student services Cl... Student Center - Wi... List Completed Audit... Inbox - Microsoft CU... How to login and Re... 3:10 PM

Your complete confirmed schedule will be listed.