

PAES Instructional Enhancement Initiative - 2003-2004 Accomplishments

(please see the PAES Instructional Enhancement Website for a more complete listing, with supporting documents)

At the beginning of the year, the goals for the Academic year were established. These goals are listed below, with their current status:

Autumn Quarter

1. Reconvene IEC
 - Members:
 - Diane Sainato – Special Education
 - Antoinette Miranda – CERSSP
 - Jackie Goodway – SEEHMS
 - David Stein – WDE
 - STATUS: COMPLETED – *the committee met once per quarter*
2. Continue work on linking IEC to Academic Plan
 - STATUS: COMPLETED – *the link to the Academic plan was updated in the fall and is available on the PAES Instruction website and Telstar*
3. Faculty workshop on doc oral exams
 - STATUS: COMPLETED – *29 of 40 faculty attended that autumn quarter workshop. It was so successful that the “Eggheads & Eggrolls” meetings will continue. One is planned for the spring quarter, during finals week.*
4. Preparation for Departmental Award
 - STATUS: COMPLETED – *faculty provided input and obtained letters of support, and a final draft was completed in time for the January deadline.*
5. Autumn Newsletter
 - STATUS: COMPLETED – *a faculty member (Dr. Tim Barrett) stepped forward to provide the feature article. Dr. Wendy Naumann, Diversity Coordinator, initiated a column on diversity in teaching, which premiered in the autumn 2003 newsletter.*
6. Update website
 - STATUS: COMPLETED – *the website now has a “theme” to unify it, and all information is up-to-date and easily accessible through PDF files. Additional pages, such as PAES student, faculty, and staff award winners, have been added.*
7. Mid-quarter reminder – FYI website (www.ureg.ohio-state.edu/fyi) for additional feedback from students
 - STATUS: COMPLETED – *this reminder was sent during mid-quarter*
8. Dissemination of an article on technology & teaching
 - STATUS: COMPLETED – *an article on teaching the “e” generation was distributed via print to all faculty*

9. Lilly Conference of College Teaching
 - *STATUS: COMPLETED* – five PAES faculty attended Lilly on November 20-23, 2003. Three were funded through FTAD (two, Drs. Barrett and Pastore, were selected as OSTEP community members, and one, Dr. Haag-Granello, was selected as an OSTEP facilitator), one through the Instructional Enhancement Initiative, and one through the Director's office
10. AN ADDITIONAL GOAL COMPLETED. Although not part of the beginning of the year goals, a **PAES Certificate of Professional Development in College Teaching** was established, based on the guidelines from a similar program in SFHP. Two members of the Instructional Enhancement Committee met several times with representatives of FTAD to determine what might be appropriate requirements for the certificate, based on the efforts in other universities as well as our own school. Faculty unanimously approved this document, and it is now on the website for use by all PAES graduate students.
11. AN ADDITIONAL GOAL COMPLETED. Dr. Haag-Granello, along with Dr. Plank, presented at the Lilly Conference on College Teaching on the PAES Instructional Enhancement Initiative. Attendees were very interested in establishing similar initiatives in their own institutions.

Winter Quarter

12. Turn in Departmental Award
 - *STATUS: COMPLETED* – fifteen copies of the document were turned in by the January 9, 2004, deadline. PAES is one of five finalists for this award.
13. Winter Quarter Book Club
 - *STATUS: COMPLETED* – nine faculty met for four weeks to discuss Zull's "The Art of Changing the Brain." The book was selected in response to requests to have a more "philosophical" and less "how to" book. These faculty members also met with Zull when he was on campus for an open discussion over lunch. PAES faculty prepared a list of questions ahead of time for Zull to consider before his talk.
14. Winter Newsletter
 - *STATUS: COMPLETED* – a newsletter was mailed to all faculty. Dr. Donna Ford wrote the feature article. Dr. Naumann contributed the diversity column.
15. Put out "call for proposals" for departmental-level teaching award
 - *STATUS: COMPLETED* – the winter newsletter, a stand-alone flyer, and several email reminders were sent to faculty to encourage them to meet the April 12 deadline. The information was also posted on the Instruction website and on Telstar. Funding was achieved via a request to each section for a \$100 contribution.
16. Disseminate article on teaching
 - *STATUS: COMPLETED* – in response to an article mailed anonymously to all faculty in the autumn quarter, questioning the validity and use of the SEIs, an article was mailed to faculty discussing the appropriate use of student evaluations.

17. Mid-quarter reminder – FYI website
 - *STATUS: COMPLETED – the reminder was sent during mid-quarter*
18. IEC continues work on the formative documents regarding Peer Review of Teaching
 - *STATUS: ON-GOING – the committee discussed the documents in the winter meeting, and discussions are on-going.*
19. AN ADDITIONAL GOAL COMPLETED. Although not part of the original goal document in the autumn quarter, the Instructional Enhancement Initiative assisted with the oral presentation required of finalists for the OSU Departmental Teaching Award, securing necessary documentation, providing input to the Director, and assisting with the oral presentation.

Spring Quarter

20. Select departmental-level award winners
 - *STATUS: COMPLETED – Dr. Chris Zirkle, Assistant Professor of Workforce Development and Education, received the 2004 PAES Collaboration in Instruction Award.*
21. Faculty workshop – sharing teaching tips, with featured speakers the departmental award winners
 - *STATUS: SET FOR MAY 24 – the agenda for this workshop has been established, and reservations are currently being collected. Dr. Zirkle will present on his plans for the funding, and Dr. Goodway will present the results from last year’s award. Four other faculty will present teaching tips, including a mini-workshop on making web-accessible pages, by Dr. Joe Wheaton.*
22. Spring Newsletter
 - *STATUS: UNDER CONSTRUCTION – the center article, by Dr. Donna Ford, has been completed, and the diversity article is done. The newsletter is awaiting the results from the OSU Departmental Teaching Award – the front page article will either be a “Congratulations to PAES” article, or a “Hey, that’s okay, good effort!” article!*
23. Mid-quarter reminder – FYI website
 - *STATUS: COMPLETED – the reminder was sent mid-quarter*
24. Distribute article on teaching
 - *STATUS: COMPLETED – sent an article about working with students to handle the technology required of them in courses, called “The e-dog ate my e-homework”*
25. Share Peer Review of Teaching formative document (not to be confused with the PC committee Peer Review of Teaching summative/evaluative document) with faculty
 - *STATUS: EXTENDED TO 2004-2005 ACADEMIC YEAR – the focus on the departmental teaching award limited the committee’s ability to effectively address this document. Because of the importance of the task, it has been extended to the 2004-2005 academic year.*

26. AN ADDITIONAL GOAL COMPLETED. Based on the work of the Initiative and the PowerPoint presentation presented at the Lilly Conference (and available on the PAES Instruction Website), Dr. Plank from FTAD was contacted by the Editor of “The Academic Leader” for a feature story on the Initiative. The Editor, Rob Kelly, also spoke with Drs. Sherman and Haag-Granello. The article appeared in Volume 1, Issue 4 (April 2004) of the journal, with the title *Improving Instruction through a Faculty Driven Initiative*. This article will be distributed to all faculty during the spring quarter.
27. AN ADDITIONAL GOAL COMPLETED. Based on the success of the autumn quarter open discussion on preparation for doctoral exams, a spring quarter open discussion, on preparing doctoral students for life in academia, will be held on Monday, June 7th.