

The Ohio State University

College of Education and Human Ecology  
School of Physical Activity and Educational Services  
Section on Workforce Development and Education  
Technical Education and Training  
Corporate Training and Development Strand

**Internship Agreement**

This document represents a formal internship agreement between the student and the organization. The student, \_\_\_\_\_, and the organization, \_\_\_\_\_, have agreed to carry out an internship to satisfy the terms under the PAES 628.02 course.

The organization, \_\_\_\_\_, agrees to provide the student with an internship from <starting date> and <ending date>.

During the internship the organization agrees to provide the student with learning opportunities in the following areas:

<b>Task</b>	<b>Description</b>

ACCEPTED AND AGREED:		
STUDENT:	CONTACT:	COMPANY:
	(     )     -	
Name Printed	Tel. Number	Internship Sponsor Name Printed
_____ Signature		_____ Signature
Date		Date

APPROVED:	
Internship Coordinator	Date

COMPANY CONTACT INFORMATION:	
Company:	
Contact Name:	
Address:	
City:	
State:	
Zip:	
Phone:	Fax:
Email:	

STUDENT CONTACT INFORMATION: (while on internship)	
Name	
Address:	
City:	
State:	
Zip:	
Phone:	
Email	

Please return the signed document to Josh Hawley, The Ohio State University, 305 W. 17th Avenue, A482 PAES Building, Columbus OH 43210 or Hawley.32@osu.edu

If you have questions please call 614-247-6226