

THE OHIO STATE UNIVERSITY
College of Human Ecology
WARNING/PROBATION/DISMISSAL/REINSTATEMENT POLICY

At the conclusion of each quarter, the status of students in academic difficulty is reviewed by the Assistant Dean, Undergraduate Programs and Services, with advice from faculty members and academic advisers. Students are notified in writing of their status based on the following policies:

ACADEMIC WARNING: 1-14.9 Deficiency points. A student can remain on academic warning no more than two quarters without showing satisfactory progress.* After a second quarter of warning, if progress is not shown, student will be placed on academic probation through special action.

ACADEMIC PROBATION: A student will be placed on academic probation if the student has 15 or more 14.9 deficiency points. Each quarter, when satisfactory progress is shown, probation is extended for another quarter to allow a student the opportunity to continue to demonstrate academic progress. Each quarter, if progress is unsatisfactory, the student's case will be reviewed for possible academic dismissal. If there are extenuating circumstances which the student would like to have considered, please notify the Assistant Dean, Undergraduate Programs and Services before the quarter ends.

ACADEMIC PROBATION BY SPECIAL ACTION: A student will be placed on academic probation by special action if he/she has less than 15 deficiency points and is found to be making unsatisfactory academic progress toward the degree. For example, if a student has a history of being on warning and/or probation; or if a student earns a significant number of deficiency points in one quarter, he or she may be placed on probation through special action. Consequences for the student are identical to those for students on regular academic probation.

ACADEMIC DISMISSAL: Academic dismissal decisions are made by the Assistant Dean, Undergraduate Programs and Services, when a student has been on academic probation for **one quarter** and unsatisfactory progress is shown. A student must be on academic probation to be subject to academic dismissal from the university. **Return of Fees:** If you have already paid fees for next quarter, your fees will be automatically returned to you at the 100%-\$10 processing fee. Requests for refund of prepaid residence and dining hall fees should be sent directly to the OSU Housing Office, 350 Morrill Tower, 1900 Cannon Drive, Columbus OH 43210.

***Satisfactory progress:** For students on either academic warning or academic probation, satisfactory progress includes both of the following items:

- A minimum quarterly grade point hour of 2.30 must be achieved.
- Courses taken must be approved by an HEC adviser and be related to the declared major.

REINSTATEMENT: A student may be reinstated after a lapse of three quarters following academic dismissal, provided the current university procedures permit this. The student must submit a petition for reinstatement to the Assistant Dean, Undergraduate Programs and Services early in the quarter prior to the quarter reinstatement is desired. There is no limit to the number of times a student may apply to be reinstated. If reinstated, a student must make satisfactory progress* each quarter and will remain on academic probation until a 2.0 cphr is attained.

SCHEDULING FOR STUDENTS ON WARNING AND PROBATION:

Pass/Non-Pass is not an option for a student with a cumulative point-hour ratio below 2.0.

Incomplete grades are not allowed.

Students on academic probation must secure registration permission form by their academic adviser and be unlocked by staff members in the Undergraduate Office, 201 Campbell Hall, to register for the next quarter.

ACADEMIC ASSISTANCE

To increase your grade point average: If you would like to have the opportunity to increase your grade point average, please visit The Walter E. Dennis Learning Center (formerly Academic Learning Lab) (WEDLC) in the Younkin Success Center (1640 Neil Ave). The WEDLC offers a five-credit, letter-graded course (Ed P&L 259) offered in multiple sections every quarter. You will learn strategies for learning from lecture and from text, preparing for exams, writing papers, overcoming procrastination, building self-confidence, and managing your time and your life in college. Students who took the course earned GPAs for that quarter that were .73 higher than the cumulative GPA they had upon entering the course.

The WEDLC also offers individual consultation services on a walk-in basis. Students can meet with a learning specialist, take the School Strategies Scale (SSS) to assess their current status, work through interactive materials on the computer that you and your learning specialist decide are appropriate, and use some of the new computer tools to help you complete your course assignments and study for tests. Please contact The Walter E. Dennis Learning Center (formerly the Academic Learning Lab) by telephone at 688-3967, or email at staff@all.successcenter.ohio-state.edu, or ask your academic adviser. Visit our website at <http://all.successcenter.ohio-state.edu>

ACADEMIC REVIEW PROCEDURES:

Academic Review and Notification to Students: The status of students in academic difficulty is reviewed at the conclusion of each quarter by the Assistant Dean, Undergraduate Programs and Services. Students are notified of the decisions in writing within 14 calendar days of the date of the committee review. All decisions are considered final unless formally appealed to the Assistant Dean, Undergraduate Programs and Services.

DISMISSAL APPEAL PROCEDURES: Formal appeals must be submitted in writing and will be reviewed by the Dean or designee, the Assistant Dean, Undergraduate Programs and Services, and Academic Program Coordinator within 7 working days of its submission. Upon request, the student may also present the case in person. If desired, the student may be accompanied by a university staff member who will provide counsel and support. The student shall be notified by phone, if possible, and in writing within 14 calendar days of the date of the appeal review. Any decision rendered within the College is considered final.