



UNIVERSITY TEACHER EDUCATION COUNCIL (UTEC)

May 5, 2017, 8:00 to 9:30 a.m.

Faculty Club, Rooms A, B, C

MINUTES

Present: Co-chairs, Cheryl Achterberg and Randy Smith; Eric Anderman, Anika Anthony, Mollie Blackburn, Michele Brown, Erica Brownstein, Chris Faltis, Caryn Filson, Steve Fink, Anne Gee, Howard Greene, Ben Kanzeg, Glenn Martinez, Mark McGuire, Jason Ronis, Greg Rose, and Bryan Warnick

Absent/Excused: Tami Augustine, David Bruenger, Christopher Hadad, Garrett Heysel, Alan Kalish, William MacDonald, Susan Olesik, Francis Troyan, Rao Unnava

Guests: Karen Irving, Teaching & Learning; Susan Praeger, College of Nursing

1. Greeting and introductions
2. New Business
 - a. Review of April 2017 Minutes
 - i. Motion to approve, all in favor with no changes.
 - b. B.S.Ed. program enrollment and impact on M.Ed. program
 - i. Total enrollment (B.S.Ed. and M.Ed. students) is holding steady, although the presumption was we would grow in numbers with the B.S.Ed. program, but it has not happened.
 - ii. We are the only Big 10 University to hold the pre-service teacher numbers steady in the last few years. Others have dropped in enrollment.
 - iii. Some questions and discussion include:
 1. What should we aim for in numbers?
 2. How should we recruit?
 3. Perhaps advertise and talk about the quality of our programs and work harder on diversity.
 - iv. It may help enrollment if programs admitted students directly into the program and/or campus, as some first-year students may go elsewhere.
 - v. A study done by the State University Education Deans (SUED) shows the number of teacher educator licenses across the state has gone down by 48% since 2008.
 - vi. We are becoming an importer of students from out of state due to the shortage.
 - c. Title II results: OSU 2015-2016 Report Card Submission to the Department of Education
 - i. The results are based on completers and do not include every program.
 - ii. In the assessment areas with ten or more takers, the pass rate is nearly 100%.
 - d. Nursing Program update on certificates
 - i. The Undergraduate: 1 Academic Program (Nursing in School Health Services) has been approved by the College of Nursing (CON), and is pending submission for the Council of Academic Affairs (CAA) review. It is a 12 credit program.
 - ii. The Undergraduate: 5B Professional Program (School Nurse Professional Pupil Services Licensure) has been approved by both CON and CAA. It has been submitted to the Ohio Department of Higher Education (ODHE). This program is 12 credits hours.
 - iii. The Graduate: 3 Professional (School Nurse Wellness Coordinator) is an endorsement program with a practicum requirement, and is 13 credit hours. In 2020, a Master's degree will be required for this. Pending submission to ODHE in the fall of 2017.



3. Old Business, Updates
 - a. CAEP
 - i. The Office of Educator Preparation (OEP) has started writing the self-study report, to be shared with faculty and UTEC in fall of 2017.
 - ii. Several Data Days are being offered to programs and campuses in May and June.
 - iii. OEP will gladly provide data and attend any faculty meetings.
 - iv. Goal is to have a draft of CAEP Standard I by this summer.
 - b. General Education (GE)
 - i. The GE curriculum review is underway, with the committee meeting weekly.
 - ii. Phase 1 is a listening session, where questions are put on a screen. There have been about 20 listening sessions in the past eight to nine weeks, and they will be coming to a close soon.
 - iii. Budget model often comes up since enrollment drives budget which drives hiring. We need to put that aside for now and focus on the programs.
 - iv. The regional campuses are being visited now.
 - v. At the end of July, the committee will come up with a proposed structure. After Labor Day, we will start seeking input from colleges and campuses. We hope to wrap this up by the end of 2017.
 - vi. We will have discussions with the University of Cincinnati, Miami, Columbus State Community College, and other Big 10 Universities.
 - vii. Findings indicate basic literacy is needed.
 - viii. Areas being discussed are communication, finance, health and analytic literacy.
 - ix. More discussion is needed and to let the state know our views
 - x. Please share your thoughts with committee and co-chairs by May 19, 2017. Co-chairs are Cathy Montalto (Human Sciences) and Larry Krissek (Earth Sciences).
 - c. CLEP/TAG
 - i. Various committees are discussing this now. We are especially watching College Credit Plus. Some students are getting their high school diplomas and college degrees very close together.
 - ii. We invited The Ohio Department of Higher Education (ODHE's) Stephanie Davidson (Vice Chancellor for Academic Affairs) to a September 12 meeting with the Academic Program Advisory Committee (APAC). This committee consists of college curricular deans and other university curricular contacts.
 - iii. The P-16 Committee of SUED will be given a report on the success of the College Credit Plus Program (CPP) by Brenda Haas at ODHE. We will share with UTEC in August.
 - iv. Due to the way the legislation is written, faculty do not know if enrolled students are part of CPP. We currently have 72 seventh graders enrolled at Ohio State.
 - v. It is a safety, liability, and responsibility issue. We need a more principled way of handling this.
 - d. Guidance to Programs: Credit for employment during P-12 Experiences
 - i. Ohio Department of Higher Education has determined it is now permissible for students to get paid during their P-12 experiences. A UTEC ad hoc committee shared first draft guidelines. Each program should establish their own policy. Please send input on the guidelines to Erica Brownstein (brownstein.2@osu.edu) by May 30.
 - ii. Per ODHE guidelines, a Memorandum of Understanding (MOU) must be developed with the school, district, or agency regarding credit for employment.
 - iii. Cleveland State University is doing this with year-long paid internships and are having great success.
 - iv. This may be especially helpful for Head Start employees. It may also be a good way to capture teacher aids, especially in Special Education.
 - v. It is critical to have experiences in diverse settings, and to have an appropriate mentor teacher.



- vi. Learning outcomes are the same, whether the P-12 experience is for credit or pay.
 - vii. For those already working, it allows the job to be incorporated into the program. This will help bring in more non-traditional students.
 - viii. There needs to be careful monitoring/oversight, and on-site visits.
 - ix. Private, charters (community schools), and religious schools may take advantage of this.
 - x. Schools could hire co-teachers, and have them sign a three year contract.
 - xi. The proposed guidelines for programs will be shared at the June 2, 2017 UTEC meeting.
4. Subcommittee Reports
- a. Voucher Subcommittee
 - i. The subcommittee has been discussing how to handle expired vouchers, and is seeking input from UTEC, with four options presented.
 - ii. Reasons for expired vouchers include: students who drop out of programs after the voucher was assigned; students passing their tests for licensure without using the voucher; and students who were reissued vouchers.
 - iii. At today's UTEC meeting, Options 2 and 3 were most favorable. Option 2 would be to purchase fewer vouchers next year and make up the difference with reissued vouchers. Option 3 would be to retain the extra funds as a balance against future shortfalls that might occur when students graduate in three semesters rather than the four during which the voucher fee is collected.
 - iv. It was suggested that the subcommittee talk to Kris Devine, Vice President of Operations & Deputy CFO in Business and Finance, and then report back to UTEC at the next meeting.
 - b. Forms Subcommittee
 - i. Meeting was held April 11. Data Day plans were made.
 - c. Appeals Subcommittee
 - i. No report.
 - d. Program Lead Subcommittee
 - i. The April 14 meeting and was well attended. Subcommittee will meet again in fall.
 - ii. Data was presented and evaluated.
 - iii. A bigger issue is to consider how regularly we would like to bring these people together for discussion topics.
 - e. Ad hoc Opiate Directive Subcommittee
 - i. The formation of the subcommittee is almost complete.
 - ii. Unit-wide discussion needs to occur, especially about existing content.
 - iii. One upper division course should be identified.
 - iv. Consider involving OSU Extension and the Start Talking! Drug Prevention Program at state level. The Glenn College is looking at this as well.
5. Discussion from floor
- a. There is work occurring across the University in two areas.
 - i. University Urban Mission: discussing and evaluating what we are doing now in the Columbus Metropolitan area and what next steps should be. Plan is to have University-wide discussions. There are three broad urban themes: education, health and economic development.
 - ii. Leadership Group: there is a desire by students and stakeholders for greater preparation for students in Leadership. The group is coming up with a list of competencies for a major or minor. Also looking at GE courses.
 - b. Changes in the Office of Academic Affairs are occurring, with three new interim positions. Many staff have been relocated until August while renovation continues in Bricker Hall. To see the temporary locations of second and third floor offices, go to <https://oaa.osu.edu/oaa-third-floor-move-details.html>.
 - c. Next meeting will be June 2, 2017.