



**UNIVERSITY TEACHER EDUCATION COUNCIL (UTEC)**

October 7, 2016, 8:00 to 9:30 am

Grand Lounge

**MINUTES**

Present: Co-chairs, Cheryl Achterberg and Randy Smith; Eric Anderman, Anika Anthony, Mollie Blackburn, Michele Brown, Erica Brownstein, David Bruenger, Chris Faltis, Howard Greene, Alan Kalish, Ben Kanzeg, Helen Malone (guest), Mark McGuire (for Karen Hutzler, Chair, Art Education), Jason Ronis (for Carl Maresh), Greg Rose, Bryan Warnick, Andy Zircher (guest)

Absent/Excused: Caryn Filson (for Tracy Kitchel), Steve Fink, Christopher Hadad, Garrett Heysel, William MacDonald, Glenn Martinez, Susan Olesik, Francis Troyan, and Rao Unnava

1. Greeting and introductions
2. New Business
  - a. Review of August 2016 Minutes
    - i. Motion to approve, seconded, all in favor.
  - b. Results of alumni survey (Andy Zircher)
    - i. Survey was administered to graduates from summer and fall 2015, and spring 2016, who were in teacher preparation pathway programs, both undergraduate and MEd students.
    - ii. Survey was administered via Qualtrics to students' university email addresses.
      1. They were not expecting it, so this may have affected the response rate. We may let programs know so they can give alumni a heads up.
      2. To meet CAEP accreditation requirements, we are required to have a 20 percent overall and by program response rate. Response will need to be disaggregated by all of Ed Prep, and each program. We will want to work with colleges outside EHE that have ed prep programs on administering the survey.
    - iii. Survey will be administered again in November 2016 with fewer questions.
    - iv. Survey was administered three weeks prior to graduation, with many students not employed at that time.
    - v. The survey is too long and may discourage completion. Andy Zircher will lead a group to discuss essential questions.
    - vi. Suggestions were to:
      1. Add questions such as, "Are you prepared to deal with students with special needs?", and "Are you prepared to deal with students who are English language learners?"
      2. Let students know ahead of time that survey is coming.
      3. Review the wording to make questions clearer.
      4. When asking about University resources used to help find a job, perhaps list the campus resources.
  - c. State and national program submission update (Erica Brownstein)
    - i. We thank faculty and staff for putting together required state and national reports for external review.
      1. National Specialty Professional Association (SPAs) program reports were submitted for approval.
        - a. There were forty-three reports in fourteen programs.
        - b. Faculty input included data analysis and program improvement.
    - iii. Twenty-three state reviews were submitted for review.
3. Old Business
  - a. School Nurse Program (Bryan Warnick)



- i. The College of Nursing (CON) is preparing to submit proposals for four certificate programs. The proposals will be arriving at the university level soon.
  - b. College Credit Plus/Dual Enrollment: credentialing of 12<sup>th</sup> grade teachers (Randy Smith and Michele Brown)
    - i. There is a state-wide requirement that teachers who teach at the 12<sup>th</sup> grade level must have 18 hours of continuing education in their content area.
    - ii. To what extent do we want to be involved in credentialing?
      - 1. Ohio State Provost Bruce McPheron, and Education Services Center Tom Goodney recently met with Randy Smith, Cheryl Achterberg and Michele Brown to discuss our involvement.
      - 2. The plan would be to offer content courses in evenings, on weekends and in the summer to teachers in Ohio, and eventually outside Ohio.
      - 3. There is a high need for STEM content courses.
      - 4. Central Ohio, in general, wants to be involved.
    - iii. The state recently released data showing there were 30,000 dual enrollment students last year, and 50,000 now.
    - iv. Next steps are:
      - 1. A pilot effort in summer 2018, with two to three week blocks offering a mix of content and pedagogy. Courses must be at the graduate level.
      - 2. Work with Teaching and Learning.
      - 3. See if more funding is available from the state.
      - 4. Try to provide updates at every UTEC meeting.
  - c. Where students go who are not accepted into programs (Andy Zircher)
    - i. The data indicates the majority of students not accepted into education licensure programs remain at Ohio State, usually inside EHE.
      - 1. Some reapplied and were later admitted.
      - 2. Some entered a non-licensure program.
      - 3. Some earned degrees in other areas.
    - ii. Our enrollments are down and we need to explore reasons why.
      - 1. Our competitors are giving direct admissions, thus offering security in a program.
      - 2. Explore our policies which hinder enrollment.
      - 3. Using the newly adopted UTEC guidelines, direct enrollment discussions need to occur within each program and campus.
  - d. Federal Teacher Education Assistance for College and Higher Education (TEACH) Grant Program eligibility (Erica Brownstein)
    - i. The TEACH grant is awarded to students that earn licenses in high need fields and will teach in low income schools. For Ohio, high need fields are: Arts; English/Language Arts; Foreign Languages; AYA Mathematics' AYA Science; AYA Social Studies; Special Education – all fields; Speech/Language Pathology; and TESOL. For more information, go to <https://studentaid.ed.gov/home>.
    - ii. We are safe now in retaining these grants, thanks to the work by Vicki Miller (Associate Director of Compliance, Quality Assessment and Training in the Office of Student Financial Aid), and Matt Exline (Assistant Director, Office of Program Development and Approval, Ohio Department of Higher Education).
- 4. Subcommittee Reports
  - a. Voucher Subcommittee (Greg Rose)
    - i. How to get students coded correctly in SIS to automate the voucher fee application process
      - 1. Goal is to minimize the amount of handwork and reduce human error through automation.



2. We need the help of staff (advisors/coordinators) to attach applicable codes so the Ed Prep Voucher fee will be automatic.
      3. The voucher process needs to become as automated as possible. It is very time consuming to track each student.
      4. This may also help with transparency, and answer questions like how much it costs to become a teacher.
    - ii. Discussion of extending the voucher fee to post-baccalaureate programs (licensure only students)
      1. Would like input from programs on this proposal by October 27, 2016.
      2. Please submit feedback to Erica Brownstein at [brownstein.2@osu.edu](mailto:brownstein.2@osu.edu).
    - iii. We will discuss this again at the November UTEC meeting.
  - b. Appeals Subcommittee (Helen Malone)
    - i. Appeals Advisory Committee Guidebook
      1. UTEC members voted on the Guidebook.
      2. Motion to approve Guidebook was unanimously approved.
  - c. Educator Preparation Program Lead Subcommittee (Erica Brownstein)
    - i. At the first meeting, the vision of the committee was discussed, as well as CAEP Standard 3.2 (requiring mean ACT scores), certificate programs, the new UTEC advising policy for faculty program leads and advisors, and enrollment guidelines.
    - ii. Discussion also included whether there may be different direct admission requirements for different campuses. (For example, Mansfield versus Columbus for high school GPA or ACT minimum test scores.)
    - iii. A Chair will be elected at the next meeting.
5. Discussion from floor
  - a. Update from the October State University Education Deans meeting (Erica Brownstein)
    - i. The state realizes non-university individuals to train in career tech is problematic.
      1. There was concern about financial aid eligibility.
    - ii. Ed Prep will now be required to provide and awareness training about the opiate crisis. Details from ODHE are forthcoming.
    - iii. Transfer Agreement and Advising Guides (TAG committee) are now being revised. These guides will help students at two year institutions take aligned course work for education license at four year institutions.
6. Updates from Randy Smith
  - a. UTEC will provide an annual report to the Office of Academic Affairs, starting this year.
  - b. There is a growing interest in urban education (diversity). How can Ohio State help in this area?
    - i. Community Research Partners discuss health, education and economic development.
    - ii. Multicultural understanding is needed to be effective.
  - c. We will move forward with developing a new General Education program after 25 years with our present system.
    - i. It will take several years to complete.
    - ii. We need to define who the students, faculty and university of today are.
    - iii. We need a new structure for the next decade.
    - iv. Thematic areas versus content need to be discussed.
  - d. John Keene from the U.S. Department of Education is visiting Ohio State on October 13.
    - i. Five pre-service teachers will be available for the visit.
    - ii. We will provide our mission statement, bios, and photos of students.
  - e. James Earl Jones will be on campus with a film crew to interview alums, and others, for a PBS special on teacher preparation education in the U.S.