

District Placement Requirements

Per our agreements with school districts, the Office of APL will only place students who have met the compliance requirements as stated <https://ehe.osu.edu/accreditation-placement-licensure/field-placement/>. The Office of APL maintains documentation of the completed requirements. However, APL and programs do not maintain physical copies of background checks. To obtain a physical copy of a background check, the student must go to the background check agency which processed their background check to obtain a physical copy.

As a prerequisite to field placement, there are districts with additional requirements to the compliance requirements. The table below provides information on the districts and what needs completed.

District	Additional Requirement/s
Amanda-Clearcreek	<ul style="list-style-type: none"> All students must submit a copy of their background check to the building principal.
Bexley	<ul style="list-style-type: none"> All students must provide a <u>resume</u>. Send to: edprep@osu.edu APL office will send to Mary Davis (district rep)
Bloom-Carroll	<ul style="list-style-type: none"> All students must submit a copy of their background check to the building principal or district office.
Dublin	All students must bring their driver's license or appropriate photo identification and copy of their background check to Human Resources Office, located at Emerald Campus, 5175 Emerald Parkway, Dublin, OH. 43017, 4th Floor, in order to be issued a student teacher badge prior to arriving at their school building.
Hilliard	<ul style="list-style-type: none"> All students in a Student Teaching placement must send a head/shoulder photo to Greg_hennes@hboe.org to receive a photo ID.
Kettering City	<ul style="list-style-type: none"> All students must <ul style="list-style-type: none"> Provide proof of their BCI/FBI background checks Pass a drug test Student must contact Sheryl Chaffin at sheryl.chaffin@ketteringschools.org to provide proof of background checks and setup a time to come in for the drug testing
Olentangy	<ul style="list-style-type: none"> All students must <ul style="list-style-type: none"> Complete the <u>Olentangy Schools Admittance Slip</u> and Provide a copy of their <u>FBI/BCI background check</u>. Internship and Practicum students must provide a <u>resume</u>. <p style="text-align: center;">Send BCI and FBI reports, completed Admittance Slip, and Resume to: Mary Reid – Olentangy Academics Office 7840 Graphics Way, Lewis Center, OH 43035 Mary_Reid@olsd.us 740.657.4024</p> <p>** All documentation must be on file with Olentangy at least 1 week prior to the start of placement.</p>
Westerville	<ul style="list-style-type: none"> All students must mail or bring copies of their: <ul style="list-style-type: none"> <u>FBI/BCI background check</u> and <u>Driver's license</u>.

	<ul style="list-style-type: none"> Mailing address is: Attn: Tyler Owen Westerville City Schools 936 Eastwind Drive Westerville, OH 43081 All documentation must be in order prior to receiving building access. Ideally, they request items to be received 10 days prior to the start date if possible.
Worthington	<ul style="list-style-type: none"> All students must bring their driver's license or appropriate photo identification and <u>copies of their background checks</u> to the Worthington Education Center, 200 E. Wilson Bridge Road, Worthington 43085 2nd Floor Human Resources to be issued a badge prior to arriving at their school building.

For all other districts, follow the standard requirements at <https://ehe.osu.edu/accreditation-placement-licensure/field-placement/>.

Accel Schools Ohio	Delaware City	Kenton City	Northmor Local	Toledo City
Archbold-Area Local	Eastland-Fairfield Career/Tech	KIPP Columbus	Northwest Local	Tolles Career & Tech
Arts & College Preparatory	Educational Solutions Co	Lancaster City	Northwestern Local	Triway Local
Athens City	Fairfield Union Local	Licking Heights Local	Northwood Local Schools	Upper Arlington City
Big Walnut Local	Firelands Local	Logan Elm Local	Norwayne Local	Valley View Local
Black River Local	Gahanna-Jefferson City	London City	OH Assn Independent Schools	VIP Rehabilitation Services
Bridgeway Academy	Geneva Area City	Maplewood Career Center	Ohio State School for the Blind	Wayne Trace Local
Brunswick City	Global Impact STEM Academy	Margaretta Local	Parkway Local	Wellington Exempted Village
Buckeye Valley Local	Gloria S Friend Christian	Marion Local	Pickaway-Ross County JVSD	West Holmes Local
Canal Winchester Local	Graham Elementary and MS (GEMS)	Marysville Exempted Village	Pickerington Local	Whitehall City
Cardington-Lincoln Local	Graham Local	Mechanicsburg Exempted	Princeton City	Wynford Local
Clear Fork Valley Local	Graham School	Metro Early College HS	Reynoldsburg City	Zanesville City
Cleveland Municipal	Grandview Heights Schools	Miami East Local	Ridgewood Local	
Cleveland Sight Center	Green Local	Miami Trace Local	Seven Hills School	
Coldwater Exempted	Greenfield Exempted Village	Millcreek-West Unity Local	Shawnee Local	
Columbus Academy	Greenon Local	Minerva Local	South Central Local	
Columbus City Schools	Groveport Madison Local	Mississinawa Valley Local	Southern Local	
Columbus Diocese	Hamilton Local	Mohawk Local	South-Western City	
Columbus Prep Academy	Heath City	New Albany-Plain Local	Stow-Munroe Falls	
Columbus School for Girls	Highland Local	New Miami Local	Talawanda City	
Covington Exempted Village	Jackson City	North Central Local	Teays Valley Local	