Master of Education – Application Checklist

DEPARTMENT OF TEACHING AND LEARNING

The Ohio State University - College of Education and Human Ecology - Teaching and Learning Academic Services
227 Arps Hall, 1945 N. High St., Columbus, Ohio 43210 - Phone: 614.292.2332 | Fax: 614.292.7695 | Email: tl-academicservices@osu.edu

This document can be found in the Apply Now page in the T&L website.

Summer Term (June) Admission: November 15 Application Deadline
Autumn Semester (August) Admission Programs Deadlines

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<td>STEM-Science (Grades 7-12)</td>
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1. **Select Your Application** *(First-time applicants only; transfer students – see page 3)*
   - The application can be found at [gpadmissions.osu.edu](http://gpadmissions.osu.edu).
   - Select “Go to application” next to the appropriate option
   - Use your OSU username and password (lastname.#) or create an account to log in.
   - Select “Graduate Level Applications” under the “Graduate/Degree Seeking” section.
   - Type: “Education” in the “Academic Program/Plan” bar and click “Search”
   - Find “Education: Teaching and Learning-Master of Education”
   - Select the appropriate start term, from the drop down menu next to “Education: Teaching and Learning-Master of Education”, indicate the Columbus campus, and click “Start Application”

2. **Transcripts**: Please submit copies of transcripts from institutions other than OSU which have not previously been submitted to the University. If coursework was listed as “in-progress” at time of submission or if additional coursework has been taken since submitting these transcripts please submit an updated copy. **Please mail transcripts to one of the addresses below OR submit electronically** by uploading the documents to the online application. Include English translation of any foreign documents. Please do not send transcripts to the Department of Teaching & Learning.

3. **Mailing Address for All Applicants:**
   - The Ohio State University
   - Office of Graduate & Professional Admissions PO BOX 182004
   - Columbus, OH 43218-2004

4. **GRE (General Test)**: Only a requirement for M.Ed. applicants who have an OVERALL undergraduate or graduate GPA below a 3.0. The university will only consider scores official when reported electronically by ETS. Although there is not a minimum requirement, the following scores are considered competitive: Verbal = 150 or above, Quantitative = 150 or above, & Writing = 4.0 or above.

5. **English Proficiency Test Score Requirements (International Applicants only)**: 550 on the Paper-Based TOEFL, 79 on the Internet-Based TOEFL, 82 on the MELAB, or 7 on IELTS. The university will only consider scores official when reported electronically by ETS. This is not a requirement for applicants who have or will have a bachelor’s or higher degree from a country where English is the native language.

6. **Statement of Intent**: Please submit an electronic copy by uploading document to the online application. Must be typed, double-spaced, and no longer than four pages. The guidelines are highlighted below:
   - Discuss and reflect on meaningful experiences (both positive and negative) you had with children/adolescents. Reflect upon what you learned from these experiences and their impact on your teaching practices
   - What contributions do you want to make as a teacher?
   - Convey how you have displayed a commitment to diverse learners. Reflect upon what you learned from these experiences.
   - To be considered for a Fellowship (University or Enrichment), please indicate this within the first paragraph of your document. Please note the Enrichment fellowship is targeted towards those from underrepresented populations

7. **Resume**: Please submit electronically copy by uploading document to the online application. Must be typed and no longer than 2 pages. The guidelines are highlighted below:
   - Academic Background (major, minor)
   - Academic Accomplishments (scholarships, fellowships, awards, etc.)
   - Relevant Experiences with children/adolescents
   - Other Involvement, Service, Work experiences
8. **Letters of Recommendation**: Three letters are required; at least one academic and another from experiences working with children or adolescents in a learning environment. In the “References” section on the “Final Steps/Submit” tab of the application, please request to have the letters submitted electronically by choosing “Yes” for the “Use Online Reference Form” option for each recommender. **Approximately 5 days after successfully submitting the application and paying the fee**, your references will receive an email notification with instructions.

9. **Prerequisite Completion Plan**: Please submit an electronic copy by uploading document to the online application. Create a Word document which outlines the prerequisites you plan to take Autumn and Spring semesters (if any) before the beginning of the MEd.

10. **ACTFL Oral Proficiency Interview and Writing Proficiency Test (Foreign Language MEd Applicants only)**: Scores for both the OPI/OPI-c and WPT/i-WPT must be accessible to OSU by December 1. Candidates will need a proctor for each test, so please be sure to follow the directions in the [OSU Testing Center website](https://testing.osu.edu). A minimum score of Advanced Low is required for French, German, Italian, and Spanish. A minimum score of Intermediate High is required for Arabic, Chinese, Japanese, and Russian. **When registering for each assessment, be sure to select The Ohio State University so that the university has access to your scores.**

**Financial Aid**

All Graduate School fellowships provide a monthly stipend, academic tuition and fees, and a subsidy of 85% of the student health insurance premiums. These fellowships are nonrenewable and may not be deferred.

**University Fellowship** – Open to domestic and international students, the University Fellowship is a 12 month appointment with a monthly stipend of $2,108. To be eligible, candidates must have:

1. A cumulative undergraduate GPA of 3.6 (4.0 scale)
2. A GRE score in the 75th percentile average on the Verbal and Quantitative sections, and a 4.0 on Analytical Writing. Or a total GMAT score in the 75th percentile.

**Graduate Enrichment Fellowship** – Open to domestic students only, a Graduate Enrichment Fellowship recruits candidates from underrepresented populations to the Graduate School. The fellowship is 12 months and offers a monthly stipend of $2,108. To be eligible, candidates must have:

1. A cumulative undergraduate GPA of 3.1 (4.0 scale)
2. A GRE score in the 40th percentile average on the Verbal and Quantitative sections, and a 3.5 on Analytical Writing. Or a total GMAT score in the 40th percentile.
3. Complete Graduate Enrichment Fellowship Statement within the application to the MEd program.

For more information about funding opportunities, visit OSU’s [Graduate School](https://admissions.osu.edu/graduate) and EHE’s [Scholarships and Student Enrichment](https://ehe.osu.edu/scholarships).