

**DEPARTMENT OF TEACHING & LEARNING Ph.D. ADVISING SHEET**  
**College of Education & Human Ecology, The Ohio State University**

<b>Name:</b>	<b>OSU Student ID #:</b>
<b>Area of Study:</b>	<b>Admission Year:</b>
<b>Faculty Advisor:</b>	<b>Expected Graduation:</b>

**\*Minimum of 80 Graduate Credit Hours (may include up to 30 hours of transfer credit)\***

*This form must be completed and submitted by the student to T&L Academic Services with his or her faculty advisor signature before the department can approve the Application to Graduate through the [GRADFORMS.OSU.EDU](http://GRADFORMS.OSU.EDU) system.*

**Transfer Credit**

*All transfer coursework MUST be approved by student's faculty advisor and have been completed within 6 years of the date of admission. For **OSU Graduate Non-Degree** courses, a limit of 7 semester hours may be transferred. For **non-OSU graduate courses or a completed Master's degree**, a maximum of 30 hours can be transferred. The Transfer of Graduate Credit form must be completed and submitted through the [GRADFORMS.OSU.EDU](http://GRADFORMS.OSU.EDU) system.*

Institution	Course Number/Title	Date Transfer of Graduate Credit submitted	Units

**T&L Core Requirements**

*Each T&L doctoral student is required to complete the core coursework.*

Course #	Course Title	Term/Year	Grade	Unit(s)
EDUTL 8003	Theorizing and Researching Teaching and Learning	AU ____		4
EDUTL 8015	Diversity and Equity in Education	SP ____		4

**Area of Study Required and Elective Courses**

*Please refer to the **approved list of required and elective courses for each T&L Area of Study**. Other courses within or outside of T&L must be approved by your faculty advisor.*

Course #	Course Title	Term/Year	Grade	Unit(s)

**Breadth requirement**

*Each T&L doctoral student must complete at least one course outside of their Area of Study but within T&L. Please refer to the **list of core requirements for each T&L Area of Study**.*

Course #	Course Title	Term/Year	Grade	Unit(s)
EDUTL ____				

**Research**

*Each T & L doctoral student is required to complete a minimum of 9 semester hours of Research Methods coursework, but faculty advisors or Areas of Study may require more. Independent studies (EDUTL 7193) cannot be used to meet the research credit hour requirement. Students may choose a qualitative, quantitative, mixed methods focus, or other research orientation approved by their faculty advisor. However, students are strongly encouraged to take at least one course in the qualitative paradigm and one in the quantitative paradigm to ensure readiness to read research scholarship and meet potential future professional needs. EDUTL 8003 is highly recommended prior to beginning a research course sequence.*

Course #	Course Title	Term/Year	Grade	Unit(s)

**Professional Engagement**

Each T&L doctoral student is expected to complete an **Annual Evaluation** of professional and academic progress with his/her faculty advisor. See the T&L Handbook for the process and expectations regarding student involvement in professional organizations, presentations, conferences, and publications.

**Research Apprenticeship**

The purpose of the Research Apprenticeship is to provide students with professional/practical experiences. Each T&L doctoral student must complete **a minimum of 6 hours** of EDUTL 8998. These hours are distinct from assistantship positions (i.e. GA, GTA, or GRA) hours.

Course #	Course Title	Term/Year	Grade	Unit(s)
EDUTL 8998	Research Apprenticeship in Teaching and Learning			
EDUTL 8998	Research Apprenticeship in Teaching and Learning			

**Candidacy Examination**

Once all of the above course requirements are fulfilled, T & L doctoral students should register for 3 credits of EDUTL 7193 with their faculty advisor during the semester(s) in which the exam is taking place. Additional EDUTL 7193 credit hours during the exam semester(s) and exam preparation semester(s) are taken in consultation with the academic advisor and exam committee members.

Course #	Course Title	Term/Year	Grade	Unit(s)
EDUTL 7193	Individual Studies in Preparation for Candidacy Exam			
EDUTL 7193	Individual Studies in Preparation for Candidacy Exam			
EDUTL 7193	Individual Studies in Preparation for Candidacy Exam			
EDUTL 7193	Individual Studies Semester of Candidacy Exam			

Minimum of 4 Candidacy Committee Members (Including Faculty Advisor)	Date of Candidacy Exam
1.	
2.	
3.	
4.	

**Candidacy & Residency Requirements**

Completed	
	Dissertation completed within 5 years of being admitted to candidacy or one-term extension petition has been approved (via <a href="http://GRADFORMS.OSU.EDU">GRADFORMS.OSU.EDU</a> ).
	Minimum of 24 graduate credit hours at OSU.

**Dissertation Research**

Each T&L doctoral student must complete a minimum of 6 graduate credit hours of EDUTL 8999 post-candidacy with his/her faculty advisor. It is also a requirement to maintain continuous enrollment (AU/SP, SP/SU, or SU/AU) with 3 graduate credit hours per semester. Summer Term (includes May Session and Summer Session) enrollment is excluded **except** for those completing an exam or defense during the Summer.

Course #	Course Title	Term/Year	Grade	Unit(s)
EDUTL 8999	Dissertation Research			
EDUTL 8999	Dissertation Research			
EDUTL 8999	Dissertation Research			
EDUTL 8999	Dissertation Research			

Minimum of 3 Dissertation Committee Members (Including Faculty Advisor)	Date of Final Exam
1.	
2.	
3.	
4.	

Student Signature:		Credit Hour Total (Minimum of 80):	
Faculty Advisor Signature:			